



Andrea Gage Principal / Directrice

Margaret Burns Administrative Assistant

## Respect for all, by all

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October 13, 2020.

Dear Parent(s)/ Guardian(s),

This letter is to explain what you can expect should a positive case of Covid-19 be diagnosed at the school. A general letter will be sent to the entire school community indicating that a case has been identified at the school. The school will then contact all parent(s)/guardian(s) of students have been identified as having close contact by Public Health. These parents will be instructed to call the COVID Hotline at 1-877-644-4545 for further instructions. Although you may have questions regarding the diagnosis, the staff making the phone call will not be able to provide any more information than that outlined by Public Health and will not be able to provide any health recommendations. Furthermore, the identity of the individual who tested positive will remain confidential.

I would like to thank our entire community of staff, students, and parents for their diligence in following all health guidelines and for the careful screening for illness before entering the school. I would also like to thank parents for their prompt response when called to pick up a child who is experiencing symptoms.

Please do not hesitate to contact me should you have further questions.

Sincerely,

Andrea Gage Principal,

Chelsea Elementary School