

CHELSEA ELEMENTARY SCHOOL



Governing Board Minutes November 21, 2019 5:30pm - 7:30 pm

Present: Abeeha Hassan, Anne Geldart, Devon Gable, Natasha Boudreau, Jessica Takacs, Leslie Fumerton, Najla Sater, Sandrine Bedard, Andrea Gage, Jennifer Olson, Keri George

Regrets: Marty Thomas, Dhalia Tanasoiu

Item	Action	Time
1. Standing Items (5:30pm)		
1.1 Additions to the agenda - Fundraising Event	Procedures	5
1.2. Approval of agenda - Motioned by Najla, Second by Sandrine, Approved by All	Approve	
1.2 Approval of October minutes - 1.8 to say: Confirm that no violation to home and school - 2.3 to say: request made for clarification on how students would be informed	Approve	
1.5 School Budget Update • School budget circulated and presented by Andrea • Pizza/Shawarma revenue confirmation.	Inform	5
1.6 Educational Project Update - Nothing to report.	Inform	5
1.7 Home and School Report a) Resubmission of fundraising proposal will not be made as it is not required b) Acknowledgement of H&S Outdoor Learning Centre cheque - Correction to the minutes for October that we do not have to rescind June's approval. Practice is different from procedure. - Motioned by Devon and Second by Jess, Approved by all.	Inform Approval	5
1.8 School Fundraising Events - Jungle sport for sentiers Chelsea trails Feb 2 nd - Asked for clarification and requested an e-vote after inquiring on plan for solicitation	E-Vote	2
1.9 Private Gifts – NA	Approve	N/A
1.10 Outings- NA	Approve	N/A
1.11 Rentals – NA	Approve	N/A
1.12 Public forum (<i>Question period</i>) – NA	Requests	5
2. New Business (5:55pm)		
2.1 Internal rules of Management - Andrea did an overview	Approval	10

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<ul style="list-style-type: none"> - Jen requested to add Evote procedure as an appendix to the Internal Rules of Management. - Motion to approve Sandrine, Second by Najla, Approved by all 		
<p>2.2 Emergency Preparedness Plan</p> <ul style="list-style-type: none"> - Motion by Sandrine, Second by Jen, Approved by all. 	Approval	10
<p>2.3 Code of Conduct</p> <ul style="list-style-type: none"> - Andrea presented and informed that its listed in the kids school agenda 	Inform	5
<p>2.5 Grants</p> <p>Andrea Presented - No new Grants</p> <ul style="list-style-type: none"> -technology with some parameters are provided so that's good -spiritual animation spending - wellness practitioner in terms of mindfulness, yoga and yoga and art proposal, to hire Laurie Morrison to work with all the classes every Thursday \$3860 works well with the education project 	Inform	5
<p>2.6 Ski Club</p> <p>Andrea Presented</p> <ul style="list-style-type: none"> - It will be held right after school for 4 weeks with an option to ski with a lesson, at Camp fortune <ul style="list-style-type: none"> - Many suggested as long as it's the same as last time 6-1 ratio and kept to cycle 3 it should be ok but due to lack of complete information all requested to have presentation in December meeting - no vote was done. 	No Vote – Deferred to December	10
<p>2.7 Invitation of Community Members</p> <ul style="list-style-type: none"> - Andrea informed that she will reach out to Caryl Green to see if she can invite the lady from the municipality to join as a community member Amanda suggested to reach out to someone from forest school <p>Other suggestions were:</p> <p>Quail house</p> <p>Cascade club</p> <p>Someone from Technologies</p> <p>Librarian Emilie maybe</p> <p>Nearly new</p> <ul style="list-style-type: none"> - Andrea will reach out to Sherda at forest school and Caryl 	Discuss	5
<p>2.8 Closing budget 2018/2019</p> <ul style="list-style-type: none"> - Andrea confirmed the budget was good and we had some money left over. 	Discuss	5
<p>2.9 2019/2020 Sexuality Education Curriculum Plan</p> <p>Presented by Andrea</p> <ul style="list-style-type: none"> - Mr. Frenchesco as the leader of the curriculum - Sex ed curriculum plan Motion to be approved by Devon, Second by Jessica and Approved by all 	Approval	10
3. Unfinished Business / Business Arising (6:55pm)		

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<p>3.1 Daycare Budget –Recommendations on \$30,000 surplus to be presented to GB in December</p> <ul style="list-style-type: none"> - Daycare surplus needs to be discussed in December - How to inform the parents about the Governing Board discussing this matter. 	Discuss	2
<p>3.2 Anti Bullying Prevention Plan - Andrea to present in December for approval</p>	Discuss	2
4. Reports (7:00)		
<p>4.1 Principal's Report</p> <ul style="list-style-type: none"> - Bat project this week - Parent teacher interviews coming up - Parent portal started, few hickups for email addresses but able to handle it well - Term 1 report card teachers meeting – Leslie will look at the report and see how we can support the students that need support. - Andrea will look at all the attendance and see what students are suffering - January first PD day there will be no day care after Christmas holidays. This is so all staff can get together and discuss the mission, vision aligned - Andrea plans to start an all staff book club Book suggested - Calm Alert and Learning (developing self regulation in children) 	Inform	3
<p>4.2 Teachers' Report Circulated in advance via email and no questions were asked.</p>	Inform	10
<p>4.3 Daycare Report - Natasha Boudreau will replace Heather Presented by Natasha</p> <ul style="list-style-type: none"> - Winter carnival theme November 29th PD Day - January 6th a staff meeting for the day care staff therefore no PD Daycare available. 	Inform	3
<p>4.4 Parents' Committee Report Presented by Najla</p> <ul style="list-style-type: none"> - Shared her understating of bill 40 	Inform	3
<p>4.5 Outdoor Learning Centre Committee Report - NA</p>	Inform	3
<p>4.6 Community Members' Reports - NA</p>	Inform	N/A
<p>4.7 Chair's Report - NA</p>	Inform	N/A
5. Other		
<p>5.1 Next Governing Board Meeting Date(s)</p> <ul style="list-style-type: none"> ● Dec 12th, requested to keep it short and then social after ● Jan 16, 2020 ● Feb 20, 2020 	Discuss	5

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<p>5.2 Bill 40 (Conversion of Quebec School Boards into Service Centres)</p> <ul style="list-style-type: none">• Bill 40 attached• George Singfield (Secretary General and Director of Corporate Services for WQSB) will join to provide background and support <p>George Presented.</p> <p>GB should consist of:</p> <ul style="list-style-type: none">6 parents4 school staff with two teachers1 Daycare1 community member- All members will have to get training	Discuss	10
6. Adjourn Motioned by Najla, Second by Leslie	Approve	1