

CHELSEA ELEMENTARY SCHOOL



**Governing Board Minutes
October 11th, 2018
5:30-7:30pm**

Members Present: Martha Thomas, Andrea Gage, Correne Giles, Sarah Gay, Dahlia Tanasoiu, Brittney Camus, Emma Hadeed, Leslie Fumerton, Mattieu Hack, Sandrine Bedard, Heather Beresford
Members Absent: Patrick Hall, Jennifer Olson

Item	Action	Time
1. Standing Items		
1.1 Additions to the agenda	Procedures	5
1.2. Approval of agenda (<i>provided</i>)	Approved (DT/SG)	
1.3 Approval of minutes from Sep 20 (<i>circulated</i>)	Approved (MH/EH)	
1.4 Budget update - How to read the budget document distributed. - This year Andrea will be printing the budget directly out of Dofin to avoid unintentional errors through creating a second document. - Budget was adopted last spring; it is ever changing and updated.	Inform	5
1.5 School Success Plan update - This is a 5-year plan which is due this year. - Now called the "Educational Project" - This is a tool that shows what our school's commitments within the Ministry's mission. It tells who we are, what we want to be, and acts as an action plan to show how we plan to get there. - Governing Board will be a key collaborator (along with community members, school members, and students) in the new Educational Project's creation. - The Educational Project incorporates success academically and social emotional achievement. - AG will learn more in regards to the creation of the new Educational Project at October's principals meeting.	Inform	5
1.6 Emergency Preparedness Plan 2018-2019 (<i>circulated</i>) - Not many changes from last year. - Remind App will be used in case of emergency when it is safe and possible to do so.	Approved (CG/LF)	5
1.7 a) Field Trip Funding - In following the Ministry Guidelines, the school cannot charge for trips within the school day that are curricular related. - On average, each class trip costs approximately \$500. - At the next staff meeting, teachers will be asked which trips will augment learning for the year. - Home and School voiced concern regarding the fact that allocating funds to field trips takes funds away from other initiatives.	Discuss	15

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- AG to respond/find info regarding where/to whom concerns regarding these new rules can be directed.		
1.7 b) Upcoming Field Trips -Senators Hockey: Free open practice in Gatineau. Cycle 3 will attend from 11-12:30. Bussing will be covered. -Cycle 1: Berry Farm: October 30 th (declined; teachers must create a list of trips *see 1.7a) - Mr. E's Gr. 6 overnighiter: Evening this fall (November). Normally parents drive. There is a cabin rental fee, but since this portion of the trip is after school hours there will be a charge.	Approve (CG/HB *cycle 1 trip declined)	5
1.8 Public forum (Question period) - no public in attendance	Requests	5
2. New Business		
2.1 Internal rules of Management - as per handout	Approve (SG/DT)	10
2.2 School Rentals <ul style="list-style-type: none"> - Soccer Chelsea (summer in event of poor weather) - Badminton Club (Monday – Sept to May) - Quail House (Nov 30 – Dec 1) - Chelsea Ball Hockey (Tuesday PM) - Girl Guides (Monday evening) - Scouts (Tuesday MPR and Gym) - Chelsea Rep Sale (Sept 29) - Quail House Board meetings (Library 1x month) - Maison Livrelle; Chelsea Challenge Run - Soccer Chelsea (Gym Wed & Thurs Oct to Feb) - Sofia Pudifin (gymnast special Olympics) - Elections - Chelsea Nordique (Oct 11) 	Approve (SB/MH)	5
2.3 Fundraising Initiatives - Hot lunches (Pizza, Shawarma, Mazzola)	Approve (last spring)	10
2.4 Use of Grants <ul style="list-style-type: none"> - IEP Teacher release (\$3008.80): Teacher release/salary only for teachers working at Chelsea. For when there is a meeting between resource and homeroom teacher. - Supporting Parents in Primary (\$1075): Has not been committed - Support K-5 and Primary (\$60 167): Spec. Ed. Technician hired 10hrs/week in Kindergarten. Primary 1 = teacher to provide resource support. - Additional support gr. 2-6 (\$19 684): 95% workload position for additional resource support. Remainder will go to increasing spec. ed. tech. support in classrooms. - Spiritual/Community Animation: \$328 spent on multicultural resource cycle 3 (books ordered last year). Allocation has not yet come in yet. 	Inform	10

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<ul style="list-style-type: none"> - School Success Initiatives (\$9096): Can be used for materials. Two scoop chairs have been purchased to date. - Classroom Literature (\$244): Hasn't been allocated yet. Will be split equally amongst primary teachers. - Pending: Homework club grant, Service D'accueil grant, ABVP grant, Healthy lifestyle grant. - Embellishment grant: \$25 000 has been approved to go towards the OLC. 		
<p>2.5 Invitation of Community Members</p> <ul style="list-style-type: none"> - GB will be reaching out to Carol Greene and Dermott (Meredith Centre) 	Discuss	10
<p>3. Unfinished Business / Business Arising</p>		
<p>3.1 n/a</p>		0
<p>4. Reports</p>		
<p>4.1 Principal's Report</p> <ul style="list-style-type: none"> - Terry Fox Run: It was a beautiful day, tons of volunteers, and donations were collected - Donations for Tornado support have been coming in. Two members of the Chelsea school community have pass those items on to those higher in need. - Technology Grant: Committee met in the spring. Robotics have arrived with a few things on back order. School will be working with Lisa Diner (board) to determine a plan to roll this out in the different classes. -Ministry updated sexuality curriculum: Email sent to parents. A plan will be outlined and brought to a future governing board meeting (deadline of January to do so). Curriculum will be starting around March. - Joanne Joliffe: Past resource teacher who has now moved into the position of Spec. Ed. Consultant at the school board. Lesley Fumerton is now the lead resource teachers at CES. - Halloween: Culture vs. Costume article distributed to teachers so that we are more aware. Be current. Reminders will be sent to parents via email. 		10
<p>4.2 Teachers' Report</p> <ul style="list-style-type: none"> - Kindergarten: Classroom routines & expectations. Clifford day. Apple theme (apple sauce made). Recognizing names. Prepping Halloween song for next assembly. - Gr. 1: Fall themes. Greater than and less than concepts. Situational problems. - Gr. 2: Skeletal system and measurement. Foundation skills in math. ELA; fall writing, descriptive words, narratives. Mapping skills. - Cycle 3: Read aloud with Wild Robot; questions, summarizing. Poetry and figurative language. Place value, rounding exponents, 2 digit x 2 digit. Exemplar of situational problems. Gr. 6 is working on persuasive writing. 		5

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<p>- Center: All students are partially integrated. Communication and skills needed to be in those classes. Manners. Changes with new staff members. Independence. Project active; students were allowed to bring buddies (32 students went)</p> <p>- French: Gr. 3: objets scholar. Sentence stems. J'ai and Je suis. Descriptive writing. Gr. 4: New vocabulary. Combining science program. Verbs that go along with procedure and sentence stems in science. Adjectives.</p>		
<p>4.3 Daycare Report</p> <p>- Still a transition time as parents get schedules organized.</p> <p>- Mackenzie and Vanessa are young, enthusiastic new educators.</p> <p>Budget: Resolution to approve: SG/DT</p>		5
<p>4.4 Parents' Committee Report</p> <p>- minutes are coming</p>		5
<p>4.5 Outdoor Learning Centre Committee Report</p> <p>- Phase one of project was not built over the summer as anticipated. Tender results came back too high. The committee is reworking the design with the help of the school board and the architect so that it will go to Tender again at a lower expense.</p>		5
<p>4.6 Community Members' Reports - n/a</p>		0
<p>4.7 Home & School Report</p> <p>- Halloween Dance: fundraiser for bat houses (connected to the OLC concept)</p> <p>- Fundraising break down: OLC commitment met to date, contingency fund of 20%, looking at a second phase of the OLC project for next year.</p> <p>- Fundraising opportunities from business is an ongoing discussion with the committee.</p> <p>- Concern regarding new government and the impacts on GB, fundraising, and Home and School</p>		5
<p>4.8 Chair's Report</p>		0
<p>4.9 Reports – general discussion on regular reports that will be reviewed by the GB throughout the upcoming year</p>	Discuss	5
<p>5. Adjourn</p>	Approve (CG/HB)	1

Next Meeting: Second week of the month 5:30 (exact date to be determined)